

## PRIVATE HIRE FEES

For

### Wedding Celebrations in 2022

(ALL PRICES ARE INCLUSIVE OF VAT AT 20%)

Every year the stunning State and Private Apartments at Syon House, and the Great Conservatory in the Gardens, play host to a number of exclusive luncheons, formal dinners, ceremonies, receptions, parties, meetings and corporate events. The prices below should act as a good starting point for venue hire fees. Venue hire fees exclude catering, photography, music, entertainment, flowers, treasure hunts and so on. ***This list should be used as a guide as the Syon Park Events Team would be delighted to put together a bespoke quotation for your particular event.***

#### SATURDAY WEDDING

Afternoon Civil Ceremony & Evening Reception/ Or Drinks Reception and Evening Party

£18,500 (April to Mid-October only)

– and the Apartment:

The Apartment 12.00pm on Saturday to 11am on Sunday (*one-night stay*)

Great Hall and 3pm to 6pm

then Great Conservatory 6pm to midnight

***(NB: Why not make a weekend of it? The special additional fee for an extra Friday night stay arriving from 7pm is £1,500 – making a total venue hire of £20,000)***

**Saturday:** Arrive at the Apartment with your suitcase at 12.00pm. There's plenty of time to get ready – and perhaps enjoy a light sandwich lunch to settle those nerves. The other guests arrive downstairs around 3pm – and then your ceremony happens in the Great Hall (120 guests) at 3.30pm/ 4pm. Celebration drinks are served in the Inner Courtyard Garden (*or Colonnade or State Dining Room*) until 5.30pm/ 6pm.

Then the evening party to end all parties in the simply stunning Great Conservatory.

Dinner followed by dancing for up to 160 guests seated at table or 200 standing from 5.30pm/ 6pm until midnight, with guests leaving by 12.30am.

At the end of the evening, you retire gracefully back to the Apartment after midnight for sleep.

**Sunday:** The butler serves a wonderful breakfast (luxury continental) at 9.30 am, and all too soon it is time to leave at 11am. We will include complimentary entry to Syon House and its Gardens for you and any of your overnight resident guests (max 10).

***NB: Other schedules are available. Why not make a weekend of it by staying over on Friday night (the night before the big day) arriving after 7pm.***

***Tell us your ideal programme... and let's see what we can come up with!***

**FRIDAY WEDDING****Afternoon Civil Ceremony & Evening Reception/ Or Drinks Reception and Evening Party****£12,500 (April to Mid-October only)**Great Hall and 3pm to 6pm  
then Great Conservatory 6pm to midnight*(NB: This fee does not include any overnight accommodation, but do ask the team about staying in the Apartment.)***MONDAY OR TUESDAY WEDDING****Afternoon Civil Ceremony & Evening Reception/ Or Drinks Reception and Evening Party****£9,300 (April to Mid-October only)**Great Hall and 3pm to 6pm  
then Great Conservatory 6pm to midnight*(NB: Ask the team about staying in the Apartment.)***Morning Civil Ceremonies:**

Great Hall or State Dining Room Tenancy of up to 4 hours

**Friday**

£3,000

**Sunday**

N/A

**Monday & Tuesday**

£ 3,000

*NB: You can host up to 120 guests for a ceremony in the Great Hall or up to 50 in the State Dining Room. Ceremonies are subject to registrar availability but usually offered at 10am, 10.30am or 11am. This tenancy allows for suppliers like florists, musicians and caterers to setup 2hrs before the scheduled ceremony time, with guests coming up to an hour before. The ceremony will last between 20 and 30 minutes – and afterwards you will have time for a celebratory drink and some photographs before leaving at 12.00pm.***Evening Wedding Receptions or Engagement Parties**

Great Conservatory 6pm to midnight

**Sunday**

£ 7,500

**Monday to Wednesday**

£ 5,000

**Thursday**

£6,000

*NB: The Great Conservatory can host 50 to 160 guests for dinner & dancing – or 200 standing/ April to Mid-October only)**You can add an evening civil ceremony for up to 120 guests on a Monday to Thursday evening too if you wish – no extra charge.**Hounslow registrars offer ceremonies every day of the week - except Sundays.***Other Notes:**

- Ceremonies are subject to Registrar availability. Couples must make all arrangements directly themselves and pay any fees due to the Register Office at Hounslow Council.
- Prices are for venue hire only and do not include catering (other than breakfast in the Apartment), flowers, music, registrar fees and so on.
- Clients are required to choose caterers and lighting contractors from Syon Park's approved list. No other catering or lighting suppliers are permitted.
- Venue hire fees include time for setting-up and breaking-down. Additional time will incur additional costs.
- Syon Park's Gardens (in which the Great Conservatory sits) are open to the public every day from 10.30am to 5pm, and as such the Great Conservatory is only offered for evening events, and not daytime hire. Syon House is open to the public from 11am to 5pm on Sundays, Wednesdays, Thursdays and Bank Holidays too – and where access is given to clients on these days, it is not sole access.
- Clients are required to show proof of public liability insurance cover. For weddings, clients must show five million pounds public liability insurance. For other events, higher levels of cover may be required.