Spring & Summer Weddings at
Syon Park

Tel: 020 8560 0882
beccy@syonpark.co.uk
www.syonpark.co.uk
Syon Park, Brentford
Middlesex TW8 8JF
We love weddings at Syon Park

*We think we have the perfect place for a couple’s special day.*
*This brochure is designed to give you a flavour of Syon House and Grounds.*
*We hope that you will able to visit and see the facilities on offer,*
*And fall in love with “This delicious place.”*

**Syon Park offers:**

The formal and majestic **Great Hall** (120 guests) or **State Dining Room** (50 guests) for the commitment or reaffirmation ceremony.

Post-ceremony drinks in the private **Inner Courtyard** with parterres of white & cream scented flowers, the Colonnade overlooking the water meadows or the State Apartments (if inclement).

Wedding Receptions in the either magical **Great Conservatory** (for parties of 50 to 150 guests for a seated meal, or up to 200 for a standing buffet) – or the **Garden Room Marquee** in its own private walled garden overlooking the Thames (for larger parties of between 200 to 750 guests), celebrating the evening with sumptuous food, wine, dancing or entertainment.

The **Duke’s Private Dining Room** and **Green Drawing Room** (max 22 guests) as the perfect venue for smaller, more sedate weddings with an emphasis on fine dining.

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This is an idea of how the day might run at Syon Park on a Friday or Saturday from April to October each year – there are two options:

Morning
Civil Ceremony in Syon House

09.00 hrs  The ushers take charge of the Great Hall before the civil ceremony.

10.00 hrs  Guests begin to arrive.

10.30 hrs  The civil ceremony takes place in the Great Hall (120 guests) or State Dining Room (up to 50 guests) we recommend up to three readings and or musical interludes during the ceremony.

11.00/11.15 hrs approx  The couple retire to the Private Apartments for ten minutes alone. During this time the couple can choose to have some formal photographs within designated areas in Syon House. Guests will be enjoying drinks and canapés in the Inner Courtyard, which leads directly from the Great Hall. This stunning summer space has parterres full of white and cream flowers, and a central fountain.

12.30 hrs  The wedding party depart.

Lunchtime and evening receptions can be hosted in the Garden Room Marquee from May to September – and in due course all year round in the hotel on the Estate.
**Afternoon**

**Civil Ceremony & Reception in Syon House & the Great Conservatory**

15.00 hrs  The ushers take charge of the Great Hall before the civil ceremony.

15.30 hrs  The Bride arrives separately up to half an hour before the civil ceremony, and waits in the Bride’s room for whilst making final preparations. Guests begin to arrive.

16.00 hrs  The Great Hall provides just the right formal setting for this important day of commitment. A maximum of 120 guests arrive and are seated in rows to watch a couple make their commitments to each other.

16.45 hrs approx  The couple retire to the adjoining State Dining Room via the Anteroom to sign the register, and then are announced to the waiting guests.

17.00 hrs  Guests can then enjoy drinks and canapés in the Inner Courtyard, which leads directly from the Great Hall, or alternatively the Colonnade or in the event of extremely inclement weather, the State Dining Room. During this time the couple can choose to have some formal photographs within designated areas in Syon House.

18.00 hrs  All parties make their way from the Syon House, via the Queen’s Path (a small wooded area) to the spectacular Great Conservatory. This really is a magical area for a true celebration. Celebrations can continue here until midnight.

20.15 hrs  Any extra evening guests make their way to join the festivities.

**Midnight**  The close of the wedding reception. All food and drinks cease to be served. The music stops. The party is over. Guests leave the Conservatory by the rear gate into the main car park. Syon Park staff gently usher guests out, and hopefully all have gone by **01.00 hrs**.

The end of a perfect day to remember…
Couples marrying elsewhere

If you do not want to have a civil ceremony or civil partnership in Syon House, and are perhaps marrying in church or elsewhere – that’s fine too! You are welcome to use the Great Hall and Inner Courtyard for drinks and photographs on arrival from 15.00/ 16.00 hours, before moving over to the Great Conservatory at 17.00/ 18.00 hrs for dinner and dancing.

From May to September, demand for dates (especially for the afternoon offer) is usually so high that on Fridays and Saturdays, Syon Park offers Syon House and the Great Conservatory together from 3pm. It is not possible to hire the Great Conservatory alone during these prime months on a Friday or Saturday.

Summer Parties - Sundays to Thursdays

The Great Conservatory can be hired for wedding receptions, engagement parties or other types of celebrations on any other evening during the week – Sundays to Thursdays, from April to mid-October. In fact, it is perfect for summer parties.

The venue has a relaxed atmosphere, adorned with exotic trees and flowers and there is full access to the gardens. Candles are permitted too. Guests are welcome to dance and enjoy amplified or live music, and the venue is available from 18.00 hours to midnight, with guests leaving by 01.00 hours. On some occasions too, it might be possible to begin your evening with drinks in Syon House for an hour or so too – do ask for details.

Jewish weddings at the Great Conservatory

Syon Park is delighted to offer its Great Conservatory after 4pm for Jewish Weddings on Sunday and Monday evenings only during the season (April to October each year). Your Chuppah would either stand to the rear in the Pleasure Gardens, and next to the Serpentine River, or on the paths in the formal gardens in front of the Great Conservatory. Alternatively the Cactus House may be in inclement weather. The Northumberland Room in Syon House can be used for a bedekin ceremony too, if required. Drinks would be served after the ceremony, and then you would move inside the Main Dome for dinner and dancing.

The engaged couple is entirely responsible for making all legal arrangements with their Rabbi, and any payment involved therein. We only allow approved caterers to work at Syon Park, because we want all our events to be as special as possible. We have several excellent kosher caterers on our approved list for you to choose from, and early access to kitchens can be arranged for shoma inspection too. If you prefer, you may of course, use one of the other approved caterers on our list, who do not specialise in kosher cuisine.
Marquees at Syon Park - Larger Wedding Receptions and Parties

The Garden Room Marquee is the perfect setting for a larger wedding reception or special celebration for parties of between 200 and 800 guests. It is set within its own private and exclusive walled garden. Available for bookings from May to September each year, day and evening, it comes complete with a dance floor, PA system for speeches and music and both atmospheric lighting and disco lights. The venue is fully equipped to deliver all aspects of your event. The marquee benefits from its own private car park which can accommodate cars and coaches thus making the venue an easy option for guests who want to drive.

It can be hired on a venue only basis, also known as a “Dry Hire”, thus enabling you to design all the elements of your event yourself, or alternatively in conjunction with recommended caterers, create food and party design, we can help with all aspects of your event, enabling you to relax and enjoy it.

You may like to consider using Syon House for your wedding ceremony or drinks reception before guests make their way to the marquee through the secret walkway for the evening event. Whichever set up you decide on for your special day, we are on hand to help.

This bespoke structure is run by our partners the Ultimate Experience. This is their website www.gardenroom-syon.co.uk. Contact their friendly team directly on: 020-7940-6060 or email events@gardenroom-syon.co.uk to discuss your plans further.
Approved Caterers.

We only allow approved caterers to work at Syon Park, because we want all our events to be as special as possible for each client. All of these caterers are more than happy to discuss menus and prices with you. They have been specially chosen not only for their quality of service and food, but because each is an accomplished event planner too. There are caterers to suit many different tastes and budgets. Try this link for full details www.syonpark.co.uk/info_suppliers.asp.

When you have chosen your preferred one, please let us know so that we can liaise to make sure everything runs as smoothly as possible. It is a condition of hire that you choose a caterer from the approved list for your wedding – no others are permitted, and this is not negotiable.

Other Recommended Suppliers

Syon Park is very keen that each wedding has its own individual flavour, and feels as special as possible for each couple. We don’t like formulas but we do like professional, good quality service.

For this reason, we have put together this list of tried, tested and recommended suppliers for everything from floristry, photography, cars, music and so on. Try this link for full details www.syonpark.co.uk/info_suppliers.asp.

You are not tied to these other suppliers, but we do suggest you try them. In particular if you wish to use another florist or photographer, we will require them to sign some special terms and conditions before they can work on your wedding.

If you have an idea for something unusual or special – try us! We are certainly open to ideas.

Music & Entertainment

Amplified music and dancing are not permitted in Syon House itself, although we do permit the playing of perhaps a special song during a ceremony. However amplified music and dancing are allowed (and positively encouraged) in the Great Conservatory – and in Marquees in the grounds (subject to the granting of all necessary licenses from the relevant authorities). There is a sound limiting device in the Great Conservatory, which is set at 93.5 decibels, which all musicians must plug into. The Great Conservatory is suitable for bands of around five to six pieces. The Garden Room Marquee has similar sound limiting equipment too.

Hotels

A hotel is currently being built on the Syon Park Estate, and we also supply a list of recommended nearby alternatives.

Try this link for details www.syonpark.co.uk/info_suppliers.asp
How to Book

Call Syon Park on 020-8560-0882 or email events@syonpark.co.uk and you will be sent a copy of Syon Park’s brochure.

After receiving the brochure, the next step is to call check availability, and place a provisional booking. There is no obligation for taking an option, but the provisional booking will only be valid for two weeks. Syon Park will release the option if you have not contacted us within that time.

Please note that wedding bookings are taken one season in advance, with the diary usually opening on the first Monday in April. For example the 2012 book will open on the first Monday in April 2011.

Then you can arrange a suitable time to view. Appointments are available on most days between 10.30 and 15.00 hours – but strictly never during a wedding or event.

If the booking is for a wedding or civil ceremony, it is the engaged couple’s sole responsibility to contact Hounslow Registry Office during this period to make arrangements with the registrar (please see below).

When making a provisional booking, you will be sent an eventsheet and a set of terms and conditions. Read, sign and return the sign eventsheet and terms and conditions to Head of Functions & Events, Syon Park, Brentford, Middx TW8 8JE. Syon Park will acknowledge receipt of this in writing.

Syon Park requests a non-refundable deposit of £1000 in total for wedding bookings – or £500 for events solely in the Great Conservatory or for a civil ceremony alone in Syon House. This amount will be deducted from your final invoice.

Syon Park requires clients to show proof that they hold public liability insurance cover to the value of five million pounds too. We suggest that you put this in place as soon as possible after you have confirmed your booking, and definitely before you start paying deposits to suppliers for your event. A photocopy of your covernote with your chosen insurance suffices as proof.

Syon Park work with a number of approved caterers, and recommended suppliers. Full details of these are available in the website www.syonpark.co.uk. No other caterers will be permitted to work at Syon Park. As you make your choices, please inform the Head of Functions & Events to ensure the smooth running of your event or function.

Approximately four to six weeks before your function you will be sent an invoice for the balance payment, along with suggested time for either rehearsal or final on-site planning meeting. Full payment must be made at least two weeks in advance for your event. In the event of non-payment, Syon Park reserves the right to cancel the function, and not permit it to proceed. A final function sheet will then follow summarising in detail all arrangements and timings.

Formal/ Legal Arrangements for booking the Registrar.

You can make a provisional booking with Syon House for a civil ceremony and wedding reception. You must contact the Register Office at Hounslow to make a booking for your marriage. The engaged couple is entirely responsible for making all the arrangements with Hounslow’s Registry Office. They will take bookings up to twelve months in advance.

Whatever your requirements the helpful and friendly staff at the Registrars’ Office at London Borough of Hounslow will be available to make your day special and meaningful. The Registrars’ Office at London Borough of Hounslow will be able to guide you through your marriage at an approved premise, each ceremony is individually tailored and the Registrar who will officiate will always conduct your pre-wedding interview. They do suggest a format but they will of course consider your suggestions as long as they comply with the marriage law.

Hounslow Registration Services for Births, Deaths & Marriages.
The Register Office, 88 Lampton Road Hounslow TW3 4DW
Telephone: 020-8583-2090 or www.hounslow.gov.uk/home/life_events/marriageregistration.htm

book your dream wedding now!
Syon House & Park provides an idyllic setting for exclusive wedding celebrations and private entertaining. The functions and events team would be delighted to advise on the possibilities for your special day.

How to find us.

For further information please call 020-8758-1888 or email events@syonpark.co.uk
From Easter to the end of October the House is open Wednesdays, Thursdays & Sundays, the Gardens are open daily. For further information please contact the Estate Office on: 020-8560-0882

By Bus: 237 or 267 to Brentlea Gate bus stop.
By Rail or tube: To Gunnersbury or to Kew Bridge then bus as on left.
Sat Nav Ref: TW7 6AZ

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