

**Private Hire Fees**  
**for**  
**Parties & Corporate Entertaining in 2024**  
(ALL PRICES ARE INCLUSIVE OF VAT AT 20%)

Every year the stunning State and Private Apartments at Syon House, and the Great Conservatory in the Gardens, play host to a number of exclusive luncheons, formal dinners, ceremonies, receptions, parties, meetings and corporate events. The prices below should act as a good starting point for venue hire fees, excludes catering, photography, music, entertainment, flowers and so on. ***This list should be used as a guide as the Syon Park Events Team would be delighted to put together a bespoke quotation for your particular event.***

**SATURDAYS DURING SPRING & SUMMER - £20,000** *(April to Mid-October only)*

**Afternoon Drinks Reception and Evening Party – and the Hotspur Wing**

The Hotspur Wing                      12.00pm on Saturday to 11.00am on Sunday *(overnight stay)*  
Great Hall and                          3.00pm to 6.00pm *(afternoon meeting, afternoon tea or drinks)*  
then Great Conservatory              5.30pm to midnight *(Evening Party)*

***(NB: Why not make a weekend of it? The special additional fee for an extra Friday night stay arriving from 7.00pm is £2,500 – making a total venue hire of £22,500)***

**Saturday:** Arrive at the Hotspur Wing with your suitcase and finery at 12.30pm. There are five double ensuite bedrooms. You can relax in the drawing room of the Hotspur Wing or maybe enjoy a game of snooker in the billiards room - before getting ready for the evening's festivities. Celebration drinks are served in the Great Hall and the adjacent Inner Courtyard Garden (or Colonnade or State Dining Room). Then the evening party in the simply stunning Great Conservatory. You can host between 50 to 160 guests for dinner and dancing – before you retire back to the Hotspur Wing after midnight.

**Sunday:** There is a wonderful breakfast (luxury continental) at 9.30am, and departure at 11.00am. We will include complimentary entry to the Gardens for you and any of your overnight resident guests (max 10)

***NB: Other schedules are available.***

***Tell us your ideal programme... and let's see what we can come up with!***

<b><u>Parties (dinner &amp; dancing):</u></b>	<b>Friday</b>	<b>Sunday</b>	<b>Monday to Wednesday</b>	<b>Thursday</b>
<b>Great Conservatory</b> 6.00pm to midnight	£14,000	£ 8,000	£ 6,500	£7,000
NB: <i>The Great Conservatory up to 160 guests seated at table for dinner and dancing or 200 for a standing drinks reception. Drinks on arrival can be served on the formal lawns (or in the Cactus House and wing if the weather is inclement).</i>				

<b><u>Drinks &amp; Dinner (not dancing):</u></b>	<b>Friday</b>	<b>Sunday</b>	<b>Monday to Wednesday</b>	<b>Thursday</b>
<b>Syon House</b> 6.00pm to 11.00pm	£14,000	£ 8,000	£ 6,500	£7,000
NB: <i>Syon House can host between up to 120 guests for dinner. The entire Principal Floor of Syon House can host up to 250 for a drinks reception.</i>				

**Luncheons, Meetings and Daytime Events in Syon House:**

Tell us your brief for a daytime event, and we will advise on the most suitable rooms, and the best possible rate. Syon House can host daytime events for up to 120 guests.

As a guide, the daytime fee for a tenancy of the whole of the Principal Floor of Syon House (exclusive use) is in the region of £6,000. This gives access from 9.00am to 5.00pm on a Monday or Tuesday during the spring and summer months. Over autumn and winter, other days of the week are available.

The same fee applies for a tenancy of the Hotspur Wing (*from £6,000*) This is suitable for day meetings with up to 12 delegates – with a dining room for 12, drawing room, billiards room, hallway and kitchen.

The Northumberland Room (on the Lower Floor) is an ideal training room for up to 60 guests theatre-style or 40 cabaret-style – and costs from £1,140 for a day tenancy. This give access between 9.00am and 5.00pm.

**Other Notes:** Prices are for venue hire only and do not include catering (other than breakfast in the Hotspur Wing), flowers, music, registrar fees and so on. Clients are required to choose caterers and production contractors from Syon Park’s approved list. No other catering or production suppliers are permitted. Venue hire fees include time for setting-up and breaking-down. Additional time will incur additional costs. Syon Park’s Gardens are open to the public every day from 10.30am to 5.00pm, and the Great Conservatory is only offered for evening events. Syon House is open to the public from 10.30am to 5.00pm on Sundays, Wednesdays, Thursdays and Bank Holidays too. Clients are required to show proof of public liability insurance cover. This can be usually around five million pounds public liability insurance. For other events, higher levels of cover may be required.

**Parkland Events, Large Events and Teambuilding Events:**

From time to time for very special events, it is possible to hire the larger open green spaces – the Lime Avenue, the Helicopter Field (around 13,000 square metres), the Twenty Acre/Farmer’s field (approximately 100,000 square metres), the enclosed Wilderness or the South Lawn. Some of these areas have hard standing and good access to water, although none have power. These areas are suitable for grand balls, exhibitions/trade shows, conferences, fashion shows, teambuilding and other events – but not usually for weddings, concerts and the like. Every event is considered on its own merits, and facility fees are calculated on an individual basis. Prices on application.