

Private Hire Fees
for
Parties & Corporate Entertaining in2020
(ALL PRICES ARE INCLUSIVE OF VAT AT 20%)

Every year the stunning State and Private Apartments at Syon House, and the Great Conservatory in the Gardens, play host to a number of exclusive luncheons, formal dinners, ceremonies, receptions, parties, meetings and corporate events. The prices below should act as a good starting point for venue hire fees. Venue hire fees exclude catering, photography, music, entertainment, flowers and so on. *This list should be used as a guide as the Syon Park Events Team would be delighted to put together a bespoke quotation for your particular event.*

SATURDAYS DURING SPRING & SUMMER - £18,500 (April to Mid-October only)

Afternoon Drinks Reception and Evening Party – and the Apartment

The Apartment 12.30pm on Saturday to 12 noon on Sunday (*overnight stay*)
Great Hall and 3pm to 6pm or 5pm to 8pm (*afternoon meeting, afternoon tea or drinks*)
then Great Conservatory 6pm to midnight (*Evening Party*)

(NB: Why not make a weekend of it? The special additional fee for an extra Friday night stay arriving from 7pm is £1,500 – making a total venue hire of £20,000)

The Saturday offer for spring and summer events

Saturday: Arrive at the Apartment with your suitcase and finery at 12.30pm. There are five double ensuite bedrooms to take your pick of. There's plenty of time to get ready – and perhaps enjoy a light sandwich lunch. You can relax in the Drawing Room of the Apartment or maybe enjoy a game of snooker in the Billiard Room - before getting ready for the evening's festivities. Celebration drinks are served in the Great Hall and the adjacent Inner Courtyard Garden (or Colonnade or State Dining Room). Then the evening party to end all parties in the simply stunning Great Conservatory. You can host between 50 to 160 guests for dinner and dancing – before you retire gracefully back to the Apartment after midnight for sleep before you turn into a pumpkin...

Sunday: The butler serves a wonderful breakfast (luxury continental) at 10.00am, and all too soon it is time to leave at 12 noon. We will include complimentary entry to Syon House and its Gardens for you and any of your overnight resident guests (max 10 to 12) – perhaps a tour if you like – perhaps you would like a picnic luncheon, or a brunch served in our colonnade. Take a walk the Gardens - or perhaps have fun with a Wildgoose iPad treasure hunt (*additional fee*) with your friends and family...?

NB: Other schedules are available. Why not make a weekend of it by staying over on Friday night arriving after 7pm to a glass of fizz served by our butler?

Special rates are on offer if you would like to make use of the gym or swimming pool in the Hilton hotel on the Estate, or perhaps have a spa treatment

Tell us your ideal programme... and let's see what we can come up with!

If Saturdays aren't your thing, Syon Park can also offer the same programme as the Saturday **on Fridays, Mondays and Tuesday** for a spring or summer celebration:

Friday – including use of the Apartment for two nights @ £17,500, or use of the Apartment for one night @ £16,000

Monday or Tuesday – including use of the Apartment for two nights @ £14,300, or use of the Apartment for one night @ £12,800

<u>Parties (dinner & dancing):</u>		Friday	Sunday	Monday to Wednesday	Thursday
Great Conservatory	6pm to midnight	£12,500	£ 7,500	£ 5,000	£6,000

NB: *The Great Conservatory between 50 and 160 guests seated at table for dinner and dancing or 200 for a standing drinks reception. Drinks on arrival can be served on the formal lawns (or in the Cactus House and arm if the weather is inclement).*

<u>Drinks & Dinner (not dancing):</u>		Friday	Sunday	Monday to Wednesday	Thursday
Syon House/ State Apartments	6pm to 11pm	£12,500	£ 6,000	£ 6,000	£6,000
Syon House/ Private Dining Rm	7pm to 11pm	N/A	£ 3,000	£ 3,000	£3,000

NB: *The State Apartments in Syon House can host between 10 and 120 guests for dinner. The entire Principal Floor of Syon House can host up to 250 for a (colourless) drinks reception. Favourite rooms for dinner are the Great Hall seating 120 guests on rounds or 80 on two long tables – with drinks on arrival served in the Long Gallery or State Dining Room or Inner Courtyard Garden; the State Dining Room taking a maximum of 80 guests on rounds or 50 on a long table – with drinks on arrival served in the Great Hall or Long Gallery - or the Duke's Private Dining Room can host a maximum of 24 guests for dinner, with drinks on arrival served in the Green Drawing Room.*

Luncheons, Meetings and Daytime Events in Syon House:

Tell us your brief for a daytime event, and we will advise on the most suitable rooms, and the best possible rate. Syon House can host daytime events for between 2 and 100 guests.

As a guide, the daytime fee for a tenancy of the whole of the Principal Floor of Syon House (exclusive use) is in the region of £5,000. This gives access from 09.00 to 17.00 hrs (with guests clear by 17.30 hrs) on a Monday or Tuesday during the spring and summer months. Over autumn and winter, other days of the week are available.

The same fee applies for a tenancy of the Apartment (*around £5,000, but do ask*) – which is the most glamorous self-contained set of rooms at the top of the house. This is suitable for day meetings with up to 12 delegates – with a dining room for 12, drawing room, billiard room, hallway and kitchen. Abundant natural light, and marvellous views of the riverside and country estate make this the perfect option for discreet board meetings, away days or creative hubs.

The Northumberland Room (on the Lower Floor) is an ideal training room for up to 60 guests theatre-style or 40 cabaret-style – and costs £950 for a day tenancy.

Parkland Events, Large Events and Teambuilding Events:

From time to time for very special events, it is possible to hire the larger open green spaces – the Lime Avenue, the Helicopter Field (around 13,000 square metres), the Twenty Acre/Farmer's field (approximately 100,000 square metres), the enclosed Wilderness or the South Lawn. Some of these areas have hard standing and good access to water, although none have power. These areas are suitable for grand balls, exhibitions/trade shows, conferences, fashion shows, teambuilding and other events – but not usually for weddings, concerts and the like. We like well-managed, creative events – and we are definitely open to interesting ideas. Every event is considered on its own merits, and facility fees are calculated on an individual basis. Prices on application.

Other Notes: Prices are for venue hire only and do not include catering (other than breakfast in the Apartment), flowers, music, registrar fees and so on. Clients are required to choose caterers and lighting contractors from Syon Park's approved list. No other catering or lighting suppliers are permitted. Venue hire fees include time for setting-up and breaking-down. Additional time will incur additional costs. Syon Park's Gardens (in which the Great Conservatory sits) are open to the public every day from 10.30am to 5pm, and the Great Conservatory is only offered for evening events. Syon House is open to the public from 11am to 5pm on Sundays, Wednesdays, Thursdays and Bank Holidays too – and where access is given to clients on these days, it is not sole access. Clients are required to show proof of public liability insurance cover. This can usually be around five million pounds public liability insurance. For other events, higher levels of cover may be required.