

Private Hire Fees 2019

(ALL PRICES ARE INCLUSIVE OF VAT AT 20%)

Every year the stunning State and Private Apartments at Syon House, and the Great Conservatory in the Gardens, play host to a number of exclusive luncheons, formal dinners, ceremonies, receptions, parties, meetings and corporate events. Syon House is available for evening dinners all year round – and the Great Conservatory only in the spring and summer months April to mid-October. The prices below should act as a good starting point for venue hire fees. Venue hire fees exclude catering, photography, music, entertainment, flowers and so on.

WEDDINGS OR PARTIES OR SPECIAL CELEBRATIONS

Afternoon Ceremony and Evening Reception:		Friday	Saturday	Sunday	Monday & Tuesday	
Great Hall (10 to 120 guests) and then Great Conservatory (160 guests seated at table)	3pm to 6pm 6pm to midnight	£11,000	£15,000	N/A	£ 9,300	
Morning Civil Ceremonies:		Friday	Saturday	Sunday	Monday & Tuesday	
Great Hall (10 to 120 guests)	8am to 12 noon	£ 3,000	£3,000	N/A	£3,000	
Parties (50 to 160 guests for dinner & dancing):		Friday	Saturday	Sunday	Monday to Wednesday	Thursday
Great Conservatory	6pm to midnight	£11,000	£15,000	£ 7,500	£ 5,000	£6,000
<i>NB: You can add a candlelit civil ceremony for up to 120 guests on a Monday to Thursday evening too if you wish – no extra charge. Hounslow registrars do not offer Sunday ceremonies currently however.</i>						
Drinks and Dinner:		Friday	Saturday	Sunday	Monday to Wednesday	Thursday
State Apartments, Syon House	7pm to 11pm/ 120 guests	£11,000	POA	£ 5,000	£ 5,000	£5,000
Private Dining Rm, Syon House	7pm to 11pm/ 24 guests	£ 3,000	POA	£ 3,000	£ 3,000	£3,000
Great Conservatory	6pm to Midnight	£11,000	POA	£ 7,200	£ 5,000	£6,000

NB: The State Apartments can host between 30 and 120 guests, The Great Conservatory between 50 and 160 guests – and the Private Dining Room can host a maximum of 24 guests. Dancing is definitely encouraged in the Great Conservatory - but sadly not an option in Syon House itself for conservation reasons.

Luncheons, Meetings and Daytime Events: Prices on application

The Apartment. Clients can now choose to stay as guests of Syon House. This is a truly unique offer - and only available on limited dates. The Apartment is situated on the upper floor of Syon House and has been refurbished over the winter of 2017/2018. It features a choice of five double ensuite bedrooms - all with amazing Parkland views – along with a billiard room, two sitting rooms, a dining room and a snug – and supported by a butler and the Syon House events team. Further details to follow. **POA.**

This list should be used as a guide. The Syon Park Events Team would be delighted to put together a bespoke quotation for your event.

Parkland Events, Large Events and Teambuilding Events:

From time to time for very special events, it is possible to hire the larger open green spaces – the Lime Avenue, The Helicopter Field (around 13,000 square metres), the Twenty Acre/Farmer's field (approximately 100,000 square metres), the enclosed Wilderness or the South Lawn. Some of these areas have hard standing and good access to water, although none have power. These areas are suitable for grand balls, exhibitions/trade shows, conferences, fashion shows, teambuilding and other events – but not usually for weddings, concerts and the like. We like well-managed, creative events – and we are definitely open to interesting ideas. Every event is considered on its own merits, and facility fees are calculated on an individual basis.

Other Notes:

- Ceremonies are subject to Registrar availability. Couples must make all arrangements directly themselves and pay any fees due to the Register Office at Hounslow Council.
- Prices are for venue hire only and do not include catering (*other than breakfast in the Duke's Family Apartments*), flowers, music, registrar fees and so on.
- Clients are required to choose caterers and lighting contractors from Syon Park's approved list. No other catering or lighting suppliers are permitted.
- Venue hire fees include time for setting-up and breaking-down. Additional time may incur additional costs.
- Syon Park's Gardens (in which the Great Conservatory sits) are open to the public every day from 10.30am to 5pm, and the Great Conservatory is only offered for evening events. Syon House is open from 11am to 5pm on Sundays, Wednesdays, Thursdays and Bank Holidays too – and where access is given to clients on these days, it is not sole access.
- Clients are required to show proof of public liability insurance cover. For weddings clients must show five million pounds public liability insurance. For other events, higher levels of cover may be required.